



President's Office
Prince of Songkla University, Phuket Campus
80 Moo 1, Vichitsongkram Road, Kathu, Phuket 83120, THAILAND
Telephone: 66-76-276078 – 6084 - 5

ANNOUNCEMENT

Job Vacancy – International Affair Officer At Faculty of International Studies (1 Position)

1. Position : International Affair Officer 1 position

- Salary Bachelor's Degree 22,500 Baht/month

2. Qualifications

- Bachelor 's Degree in all fields.
- Non Thai Staff.
- A minimum of TOEIC score of 550 or equivalent (Valid no more than 2 years)

3. Job Description

2.1 International affairs

- 2.1.1 To assist international students in communicating with departments inside and outside the university
- 2.1.2 To provide advice and assistance to international students in participating in university's activities and to follow up their study status.
- 2.1.3 To Coordinate with internal and external departments.
- 2.1.4 To Publicize FIS's programs abroad

2.2 To support student's development and academic affairs

2.3 Other assigned by the faculty

4. Application Period

Now - September 2, 2021

5. Announcement of Eligible Candidates

September 7, 2021

6. Examination Details

- Test 100 points
- Interview 100 points

Note : Successful candidates must pass at least 70% of each criteria

7. Application process

Fill in the application form at the Personnel Office, Prince of Songkla University Phuket Campus, 3rd Floor, Building 7 from 9.00 a.m. – 3.00 p.m. or download the form under this topic ⇨ Partner ⇨ เข้าร่วมงานกับ ม.อ.

Submit the application form directly to the Personnel Office with an application Fee of 50 baht from now until September 2, 2021

8. Required documents

- One passport photo (valid not more than 1 year)
- CV or Resume
- 1 Recent Photograph
- Signed copy of Graduation Certificate Bachelor 's Degree
- Signed copies of Transcripts
- Signed copy of Passport
- Toeic Certificate or a related document
- Original recent health certificate (not more than 1 month old)
- Criminal records
- Other documents i.e. marriage certificate, certified name change and CV

Announced on 11 August 2021



(Associate Professor Pun Thongchumnum)
Vice President of Phuket Campus
Prince of Songkla University